


**RECORD OF EXECUTIVE DECISION**

Date	Decision Maker	Decision	Reason(s) for Decision	Alternative Options Considered	Conflicts of Interest Declared <small>(and Dispensations granted by the Monitoring Officer)</small>	Consultation with relevant Ward Member(s)	Subject to Call-in?	
08/09/23	Cllr Mark Stephenson	To award a grant, Cost Of Living allocation, from the Tending Community Fund to community group. Please see Document Spreadsheet.	For background see Tending Community Fund Guidance Notes. <a href="https://www.tendingdc.gov.uk/community/grants-funding/community-funding">https://www.tendingdc.gov.uk/community/grants-funding/community-funding</a>  The Working Party for the Tending Community Fund was established by the Leader of the Council. The Working Party assessed all applications received and awarded grants to those applications that most closely met the aims of the fund as described in the guidance notes and which were considered to provide greatest community benefit overall.	To award all applications the full amount requested – Option rejected as insufficient funds are available.  To award as many grants as possible, some with less than requested to enable greatest reach and ensure a second round for applications can take place. Option accepted.	Members declare conflicts of interest at each meeting which have been minuted.  See attached table.	No  TCF seeking applications from across the District and all wards and as such no specific consultation was undertaken with individual ward members. The membership of the TCF Working Party was widely drawn from across the district.	Yes  Yes	
<b>URGENT DECISIONS ONLY (If non-urgent go to "Agreement to Decision" below):-</b>								
<b>GENERAL EXCEPTION APPLIES?</b> <small>(Rule 14 Access to Information Procedure Rules)</small>				NO	If yes, has at least 5 clear days notice been given to the Chairman of the relevant overview and scrutiny committee?			YES/NO
<b>SPECIAL URGENCY APPLIES?</b> <small>(Rule 15 Access to Information Procedure Rules)</small>				NO	If yes, has the Chairman of the relevant overview and scrutiny committee's consent been obtained?			YES/NO
<b>EXEMPTION FROM CALL-IN APPLIES?</b> <small>(Rule 18i Overview and Scrutiny Procedure Rules)</small>				NO	If yes, has the Chairman of the relevant overview and scrutiny committee's consent been obtained?			YES/NO
<b>URGENT &amp; OUTSIDE BUDGET OR POLICY FRAMEWORK?</b> <small>(Rule 6 Budget and Policy Framework Procedure Rules)</small>				NO	If yes, why is it not practical to convene a quorate meeting of full Council?			

	If yes, has the Chairman of the relevant overview and scrutiny committee's consent been obtained?	YES/NO
<b>AGREEMENT TO DECISION:-</b>		
Signed:-  ..... Decision Maker LEADER OF THE COUNCIL	Date:- 08/09/2023	Delegated Power Reference (in Part 3 of the Constitution):- Schedule 3 (Responsibilities for executive functions) section 4.2.1 responsibilities – provides for the potfolio holder for Partnerships to be responsible for support for community organisations. Minute 156 of Cabinet of 25 March 2022 authorised the portfolio holder for Partnerships to oversee the distribution of funds from the Tendering Community Fund.

Original signed copy to be retained by Service.  
 Electronic copy to be sent to Ian Ford for publication.